

COMMITTEE OF THE WHOLE MINUTES

Held Tuesday, August 12, 2003
At 4:00 p.m. – City Council Chambers

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PRESENT:

Mayor D. Canfield		
Ron Lunny	-	Councillor
Don McDougald	-	Councillor
Rory McMillan	-	Councillor
Ingrid Parkes	-	Councillor
Ted Szajewski	-	Councillor
Colin Wasacase	-	Councillor
B. Preisentanz	-	CAO
J. McMillin	-	City Clerk

A. Public Information NOTICES as per By-law No. 14-2003

Take Notice that as required under Notice By-law No. 14-2003, Council hereby advises the public of its intention to adopt the following by-laws at its August 25 meeting:-

~~To Amend the 2003 Capital Budget to add additional funding from the Infrastructure/Planning Reserve for the Downtown Streetscape Study.~~
(item has been deferred).

To Amend the 2003 Capital Budget to add funding from a Reserve fund for the moving and placement of the KMTS Storage building to the Kenora Police Serve for storage

B. RESOLUTIONS PREPARED FOR Monday, August 25/2003:-

- **Confirm Minutes**
- **Approval of Accounts**
- **Confirmatory By-law**
- **Adjournment**

C. REPORT OF COMMITTEES:-

It was confirmed there would not be a quorum of Council for the scheduled meeting on Monday, August 18, therefore the meeting change must be advertised to next Monday, August 25, 2003.

The Public Meetings with respect to planning matters slated for August 18 will proceed on August 18 whereby three (3) Members of Council will be in attendance.

FINANCE & ADMINISTRATION

1. One Investments – Signing Authority

RECOMMENDATION:

THAT the City authorize Karen Brown, Charlotte Edie and Janice Robertson to give investment, withdrawal and transfer instructions in connection with the Money Market Fund / Bond Fund for the ONE – Public Sector Group of

**Council
Paulette**

<p>Funds.</p> <p>Recommendation approved.</p>	<p>Joanne</p>
<p>2. Electronic Bill Payment & Presentment RECOMMENDATION: THAT the Manager of Finance & Administration be authorized to execute the related agreements and documents applicable for implementation of the electronic bill payment and presentment for the KMTS billing system.</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>
<p>3. Council Remuneration RECOMMENDATION: THAT a Council remuneration policy be drafted recommending that Mayor & Council be given annual percentage increases in an amount equal to the non-union increase given; and</p> <p>THAT a recommendation be made to the new Council that Council salaries be amended effective 1 January 2004 based on the increases that would have been received had Council received the same percentage increase as non-union staff; and further</p> <p>THAT this policy and recommendation be submitted to the new Council in draft format in December 2003, following the new Council orientation.</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>
<p>4. Education Tax Rates RECOMMENDATION: THAT Council amends By-law 75-2003 to reflect the amended 2003 Education Tax Rates for capped properties as set out by the On-line Property Tax Analysis (OPTA) system.</p>	
<p>Recommendation approved (resolution & by-law).</p>	<p>Joanne</p>
<p>5. 2002 Consolidated City Financial Statements RECOMMENDATION: THAT the 2002 Consolidated Financial Statements for the Corporation of the City of Kenora be received and approved by Council.</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>
<p>6. Downtown Streetscape Study-Additional Funding RECOMMENDATION: That Council of the City of Kenora appropriate \$27,000 from the Infrastructure/Planning Reserve to provide the necessary funding for the Downtown Streetscape Study; and further</p> <p>That the 2003 capital budget be amended to reflect the additional funding from the Infrastructure/Planning Reserve and notification requirements as set out in Notice Bylaw No. 14-2003 be initiated.</p>	

<p>Refer to Finance & Administration for further review.</p> <p>7. Memorandum of Agreement-CUPE Local 191 RECOMMENDATION: That Council of the City of Kenora give three readings to a by-law, authorizing an agreement between the Corporation of the City of Kenora and CUPE.</p>	<p>Bill/ Committee</p>
<p>Recommendation approved (by-law).</p>	<p>Joanne</p>
<p>8. Consulting Planning & Engineering Services - Downtown Revitalization Study RECOMMENDATION: THAT the Council of the City of Kenora retains the professional services of Hilderman, Thomas, Frank and Cram to undertake the Downtown Revitalization Study; and further</p> <p>THAT the Clerk and Mayor be authorized to enter into a contract for the provision of said services.</p>	
<p>Refer to Finance & Administration for review with Item #6.</p>	<p>Bill/ Committee</p>
<p>9. Establishment of a Business Improvement Area (BIA) RECOMMENDATION: That Council of the City of Kenora hereby give notice of its intent to establish a Business Improvement Area for the downtown area as outlined in the attached map and provide under Section 204 of the Municipal Act, 2001; and</p> <p>That prior to the passing of a bylaw to establish a Business Improvement Area, the proposed bylaw be sent by prepaid mail to every person who, on the last assessment roll, is assessed for ratable property in a prescribed business property class and is located within the identified geographic area as provided by Section 210 of the Municipal Act, 2001; and further</p> <p>That Bylaw No. 3081 of the former Town of Kenora which established the previous Business Improvement Area be repealed.</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>
<p>10. Health & Safety Officer,Regulatory Analyst &Internal Auditor Positions RECOMMENDATION: THAT the City approve the new job description for a Health and Safety Officer; and</p> <p>THAT the Human Resources Manager be authorized to commence recruitment of this position.</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>
<p>11. Northwest Ontario Sunset Country-Membership 2003/04</p>	

RECOMMENDATION:

That Council of the City of Kenora authorize payment of \$2,969.20 plus GST for the 2003/04 membership in the Ontario Sunset Country travel association.

Recommendation approved.

Joanne

12. City of Sudbury-Endorsation of Union Gas Resolution

RECOMMENDATION:

WHEREAS Union Gas Limited has launched an application with the Ontario Energy Board for Orders approving rate changes for sale, distribution, transmission, and storage of gas; and

WHEREAS the Council has expressed concern respecting retroactive increases placed on gas consumers in Northern Ontario as approved by the Energy Board; and

WHEREAS the proposal by Union Gas would provide for Northern Ontario to have a 51% greater increase than that in Southern Ontario; and

WHEREAS this Application could potentially set rates for the next six years with no further opportunity for these proposals to be challenged;

NOW THEREFORE BE IT RESOLVED that the Council of the City of Kenora does hereby join the City of Greater Sudbury and the City of Timmins in its petition to the Province of Ontario to direct the Ontario Energy Board to curtail the practice of retroactivity by Union Gas and other utility providers immediately; and further

THAT a copy of this resolution be forwarded to the Honourable Ernie Eves, Premier of Ontario, the Honourable John Baird, Minister of Energy, and the Honourable Jim Wilson, Minister of Northern Development and Mines, to Northern MPP's, and to FONOM and AMO for their endorsation and support.

Joanne

Recommendation approved.

COMMUNITY SERVICES COMMITTEE

1. Boat Speed Reduction – Kenora & Norman Bay

RECOMMENDATION:

Kenora Port authority recommends the process for a boat speed reduction in the Harbourfront area be suspended at this time and the Kenora Police Services Board be requested to report on the voluntary boat speed reduction program by September 30, 2003.

Recommendation approved.

Joanne

2. Municipal Waterfront Docking Policy

RECOMMENDATION:

THAT the Council of the City of Kenora adopts the attached Municipal Waterfront Docking Policy, as a means to regulate the use of private docking structures on public property.

<p>Recommendation approved.</p>	<p>Joanne</p>
<p><u>Other Business:</u></p>	
<p><u>Kenora Recreation Centre Painting</u></p>	
<p>RECOMMENDATION:</p>	
<p>THAT Council accepts the low bid of from Rite Way Decorators in the amount of \$24,900.77 plus GST for the supply of all labour material equipment and services to complete the interior painting of the arena.</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>
<p><u>EMERGENCY SERVICES</u></p>	
<p>1. Fire Prevention Week</p>	
<p>RECOMMENDATION:</p>	
<p>That Council of the City of Kenora proclaim the week of October 5 to 11 2003 as Fire Prevention Week with the theme "When Fire Strikes: Get Out! Stay Out!"</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>
<p>2. Funding for purchase of a Storage Building</p>	
<p>RECOMMENDATION:</p>	
<p>That Council approve the expenditure of up to \$10,000 from a reserve account of \$25,000 for the moving and placement of the Kenora Telephone storage building from the Operations Yard to the Kenora Police Service for the purpose of the storage of property and equipment.</p>	
<p>Recommendation approved (resolution & by-law).</p>	<p>Joanne</p>
<p>3. Family Safety Night</p>	
<p>RECOMMENDATION:</p>	
<p>That Council of the City of Kenora support "Family Safety Night" by approving the waiving of rental fees at the arena on September 10, 2003.</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>
<p><u>OPERATIONS COMMITTEE</u></p>	
<p>1. Solid Waste Agreement</p>	
<p>RECOMMENDATION:</p>	
<p>THAT Council give three readings to a by-law to authorize the execution of an agreement between the City of Winnipeg and the City of Kenora for waste disposal at the Brady Road Landfill.</p>	
<p>Recommendation approved (resolution and by-law).</p>	<p>Joanne</p>
<p>2. Hugh Munro Construction–Payment Certificate #6</p>	
<p>RECOMMENDATION:</p>	
<p>THAT Council of the City of Kenora authorize payment to Hugh Munro Construction Ltd. in the amount of \$192,494.87 representing final payment for the reconstruction and paving of Jones Road South.</p>	
<p>Recommendation approved.</p>	<p>Joanne</p>

<p>3. NADM Inc. Proposal – H & S Compliance, etc. RECOMMENDATION: THAT the proposals, appended hereto, received from NADM INC for training and support and for policy/procedure development, as specified, be received; and further</p> <p>THAT the said proposals be accepted having an upset cost limit of \$20,505.00 plus applicable taxes, upon confirmation of employee attendance and approved allocations from the 2003 and 2004 respective department operating budgets.</p> <p>Recommendation approved.</p>	<p>Joanne</p>
<p>4. Remediation of 400 mm Marine Watermain (Pilot Project) RECOMMENDATION: THAT the proposal received from UMA Engineering Ltd. having a total budget of \$29,000.00 (taxes extra) based on upset limits for the various works listed above, to complete the pilot repair program, as specified, for the 400 mm marine watermain, be accepted; and further</p> <p>THAT analytical water testing be considered to examine contents (i.e. iron, etc) and possible affects on exposed piping and appurtances.</p> <p>Recommendation approved.</p>	<p>Joanne</p>
<p>5. Hydro One – Invoice (Jones Road Reconstruction) RECOMMENDATION: THAT Council of the City of Kenora hereby authorizes payment in the amount of \$26,750.00 to Hydro One for the relocation of hydro lines as part of the Jones Road Reconstruction project.</p> <p>Recommendation approved.</p>	<p>Joanne</p>
<p>6. AMO Alert – Appeal to support Blue Box Funding Administration is to prepare wording or obtain a sample resolution from AMO with respect to this matter to be introduced at Council’s August 25 meeting.</p>	<p>Warren/Bill</p>
<p>7. Consulting Engineering Services: Storm Water Management RECOMMENDATION: THAT the Council of the City of Kenora retains KGS Engineering Ltd. to provide consulting services for storm water management and improvements to Highway 17 East.</p> <p>Recommendation approved (resolution and by-law).</p>	<p>Joanne</p>
<p>8. School Crossing Guards (2003-2004) RECOMMENDATION: THAT the tender received from Alpine Janitorial Kenora Inc. to provide school crossing guard service, as specified, for the 2003-2004 school year, at a cost of \$55,793.01 taxes included, be accepted.</p>	

Recommendation approved.

Joanne

9. Tender – Screened Winter Sand and Salt

RECOMMENDATION:

THAT the tender for Winter Control Sand, as specified, be accepted from Joe Neniska and Sons, pending material successfully passing sieve analysis testing:

12,000 tonnes – supply, deliver (treated) to Barsky Hill \$10.64 per tonne
2,000 tonnes – supply, deliver (untreated) to Keewatin \$14.12 per tonne
(Applicable taxes included); and further

THAT the proposal received from NSC Minerals for the supply and delivery of approximately 400 tonnes of bulk de-icing salt, at a cost of \$69.01 per tonne (applicable taxes extra) be accepted.

Joanne

Recommendation approved.

10. Second Tender – Granular “A”

RECOMMENDATION:

THAT the tender for the supply and delivery of 4000 tonnes of Granular “A” material, as specified, be awarded to Lunam Drillers Ltd in the amount of \$10.39 per tonne (taxes included) pending approval of the proposed aggregate.

Joanne

Recommendation approved.

11. By-law to Execute Agreement-Beggs Rd. Bridge Project

RECOMMENDATION:

THAT Council give three readings to a by-law to authorize the execution of an agreement between the City of Kenora and Moncrief Construction Limited in connection with the Beggs Road Bridge Replacement Project.

Joanne

Recommendation approved (resolution & by-law).

PROPERTY & PLANNING COMMITTEE

1. **Service Delivery Options – Ontario Works** **HOLD**
(there is a meeting schedule August 28 to look at options)
2. **Reminder of Public Re-zone Meetings – Monday, August 18**
4:40 p.m. – Tresoor Application
4:50 p.m. – Strecker Application

It was again noted that while there will not be a quorum on August 18, three Members of Council are expected to be in attendance and these meetings will proceed.

**Council
Jeff Port**

3. Zoning By-law Amendment (Stubbs)

RECOMMENDATION:

THAT Council give three readings to By-law Number 90-2003 to amend Comprehensive Zoning By-law Number L37/95 as amended.

<p>Recommendation approved.</p> <p>4. Property and Planning Policies HOLD RECOMMENDATION: THAT Council of the City of Kenora hereby approves the "Property and Planning Policies and Procedures;" and further</p> <p>THAT the document be included into the City of Kenora Policies and Procedures Manual.</p> <p>5. Zoning Amendment – 130 3rd Street North RECOMMENDATION: THAT the Council of the City of Kenora support the request from the Ne-Chee Friendship Centre to waive the \$850.00 zoning application fee only for 130 Third Street North, conditional upon Council's initial support that the project proceed based on the information available at this time.</p>	<p>Joanne</p>
<p>Recommendation approved.</p> <p>6. Grand Council Treaty #3 - Request for Letter of Support Committee agreed that a letter of support under the Mayor's signature be forwarded to Treaty #3 as it relates to the Justice Initiative.</p> <p>7. Business Enterprise Centre RECOMMENDATION: THAT the Council of the City of Kenora enters into an agreement with the Ministry of Northern Development and Mines for the delivery of the Business Enterprise Centre program for the 2003/04 fiscal year.</p>	<p>Joanne</p> <p>Mayor Canfield</p>
<p>Recommendation approved (resolution only at this time).</p> <p>8. Strategic Plan Report Card – Detail & Executive Summary RECOMMENDATION: THAT Council receive the Strategic Plan – Detailed Report Card, and the Strategic Plan Report Card – Executive Summary; and further</p> <p>THAT an open meeting be called to review the information contained within these reports.</p>	<p>Joanne</p>
<p>Recommendation approved.</p> <p>Council acknowledged and thanked all staff involved with preparation of the Report Card and specifically the dedicated work of Finance Manager Karen Brown who was instrumental in completing this task.</p>	<p>Joanne</p>
<p><u>OTHER BUSINESS</u></p> <p><u>Exceptional Volunteer Work by Members of Community</u> Councillor McMillan expressed thanks and gratitude to all volunteers within the community who have worked so diligently to ensure all summer events</p>	

that have been taking place over the last few months were well run and well attended. He also thanked his colleagues on Council for entering a team for the Dragon Boat Race thanked Colleen Neil for bringing the boat to town during the festivities.

Councillor Szajewski also stated 'hats off' to the Operations Department and other City Departments and staff that worked so very hard at making the City look great while we hosted 15 major events during the August long weekend. He also congratulated everyone who helped in making the community look beautiful when the Communities in Bloom Judges arrived in town.

Mayor Canfield also congratulated all volunteers that have made the community shine and that it is continually cleaned and has looked great all summer. He noted he has received many positive comments from persons coming into the community about the cleanliness and beauty of our City.

Lobbing of Ministers during AMO

It was agreed that City officials should lobby Minister(s) during their visit to Toronto for the AMO Conference concerning the proposed bed closures at Pinecrest. However according to Mayor Canfield while this announcement created a lot of unnecessary anxiety for the community, he is confident the issue will be resolved in the next short while.

Air Show Sponsorship - \$500

RECOMMENDATION:

THAT authorization be hereby given for a sponsorship in the amount of \$500.00 towards the Airport Authority's hosting of the Kenora Air Show taking place Wednesday, August 20, 2003.

Recommendation approved.

Joanne

Closure of the Airport Road

Councillor McDougald asked if the Airport Road closure could be advertised in the Municipal Memo for next week during the Kenora Air Show. The area affected is the east and west extremities (access points) of the airport (on Fire Base Road) on Wednesday, August 20 between the hours of 12:00 p.m. and 7:00 p.m.

Joanne

Mayor Canfield named to Panel

RECOMMENDATION:

THAT the Council of the City of Kenora hereby supports Mayor Canfield participating on the Presidents Panel at the World Class Conference in conjunction with the Pulp and Paper Technical Association of Canada, to be held September 24 to 26, 2003 at the Valhalla Inn in Thunder Bay; and further

THAT the City authorize any eligible expenses.

Recommendation approved.

Joanne

Lake of the Woods Municipal Restructuring – Public Meeting

It was confirmed the meeting in Kenora would be held Sunday, August 31, from 3:00 p.m. to 5:00 p.m. at the Best Western. It was noted this would be a good time for cottagers in the area to attend.

Council

Motion required adjourning to Closed Meeting:

Moved by R. Lunny, Seconded by D. McDougald, and Carried:-

THAT this meeting be now declared closed at 5:55 p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- i) pending acquisition of land;
- ii) security of municipal property.